

ITEM	RECOMMENDATION	REFERRED TO	RESPONSE
<p>Meeting date 15 November 2010</p> <p>Translation and Interpretation Policy</p>	<p>The Committee:</p> <p>I. Endorsed the proposed Translation and Interpretation Policy; and</p> <p>II. Recommended the adoption of the Translation and Interpretation Policy to Cabinet with the proviso that;</p> <p>a. In the report to Cabinet it is noted that the Committee had concerns with regard to the level of spend on translation and interpretation services and that it was uncapped. The Cabinet report to include more detailed information about the spread of spend across the departments.</p> <p>b. The policy to include guidelines for officers on what were essential services.</p> <p>c. That a report be brought back to the Committee at a later date to monitor the ongoing costs of the translation and interpretation services. The report to detail cost by department and how it was spent.</p>	<p>Referred to Cabinet on 13 December 2010.</p>	<p>Cabinet approved the draft Translation and Interpretation Policy on 13 December 2010.</p>
<p>Meeting date 21 March 2011</p> <p>Translation and Interpretation Requirements & Expenditure</p>	<p>It is recommended to the Cabinet Member for Resources that a policy of charging for the use of translation and interpretation services for marriage ceremonies be introduced.</p>	<p>Referred to Cabinet Member for Resources on 1 June 2011.</p>	

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